



# Exploring Microsoft Office Excel 2010

## Introductory

*Robert T. Grauer, Mary Anne Poatsy, Keith Mulbery, Lynn Hogan*

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**For introductory computer courses on Microsoft Office 2010 or courses in computer concepts with a lab component for Microsoft Office 2010 applications.**

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Students go to college now with a different set of skills than they did five years ago. With this in mind, the *Exploring* series seeks to move students beyond the basics of the software at a faster pace, without sacrificing coverage of the fundamental skills that everybody needs to know. A lot of learning takes place outside of the classroom, and the *Exploring* series provides learning tools that students can access anytime, anywhere.

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